

## SECTION 9: MASTER OF EDUCATION CERTIFICATION OPTIONS

### EDUCATIONAL LEADERSHIP SCHOOL PRINCIPAL

"Effective 1 July 2005, the standards for alternative certification for superintendents and principals in Oklahoma public schools require candidates to have an earned master's degree, two years of relevant work experience in a supervisory or administrative capacity, a passing score on the subject area competency examination, and a declaration of the intention to earn standard certification through completion of an approved alternative administrative preparation program in not more than three years. Candidates shall have on file with the Director of Teacher Education a plan for meeting standard certification requirements within three years. The initial alternative certificate shall not exceed three years and shall not be renewable. Upon successful completion of the alternative administrative program, the Director of Teacher Education shall make a recommendation for standard certification to the State Board of Education." -- Oklahoma State Department of Education

Students should consult with an NWOSU certification officer or the Oklahoma State Department of Education regarding possible prerequisites needed for specific endorsements and/or certification.

NWOSU offers coursework leading to the Certificate for School Principal. The following criteria must be met in order for NWOSU to recommend certification:

1. The candidate shall hold a master's degree from an accredited university.
2. The candidate shall hold and maintain a valid Oklahoma teaching certificate.
3. The candidate shall pass the Oklahoma certification exams for Elementary or Secondary Principal.
4. The candidate shall complete EDUC 5010/Graduate Study Seminar and submit an action research project for review.
5. Upon completion of all requirements, candidates are to notify the Division of Education's Assistant Certification Officer for instructions for the online certification application for the Oklahoma State Department of Education.
6. The approved program coursework:

Course Number	Course Title	Hours
EDUC 5103	Curriculum in Schools	3
EDUC 5093	Curriculum and Instruction for Special Learners	3
EDUC 5703	School Personnel and Administration	3
EDUC 5782	Supervision of Teaching	2
EDUC 5753	Principles of Public School Administration	3
EDUC 5763	Public School Finance	3
EDUC 5772	School and Public Relations	2
EDUC 5783	Implementing State and Federal Requirements	3
EDUC 5500	Internship (last semester)	2

**Note:** Certification-only students may take only one other course with practicum/internship. Certification-only students may take only one course after completion of the practicum/internship. Any exceptions to these policies must be approved by each student's graduate advisory committee chair.

**Note:** Instead of having a three-member graduate advisory committee, certificate-only students will have only one faculty member serve: the chair.

**NORTHWESTERN OKLAHOMA STATE UNIVERSITY  
CERTIFICATION ONLY PROGRAM**

**EDUCATIONAL LEADERSHIP**

Name: \_\_\_\_\_ Student ID #: \_\_\_\_\_

Address: \_\_\_\_\_

Phone (Home): \_\_\_\_\_ (Work): \_\_\_\_\_ Email: \_\_\_\_\_

**ATTACH the following:**

- |          |  |                       |
|----------|--|-----------------------|
|          |  | <b>Other Evidence</b> |
| 1. _____ | Evidence of master's degree: (Transcript from issuing educational institution) | _____                 |
| 2. _____ | Evidence of certification: (Copy of current teaching license)                  | _____                 |
| 3. _____ | Evidence of passing certification tests: (Official Certification Test Results) | _____                 |

Attach evidence to back of form.

EDUCATIONAL LEADERSHIP COURSEWORK	Sem/Year	COMMENTS:
EDUC 5010, Graduate Seminar		
EDUC 5103, Curriculum in Schools		
EDUC 5093, Curr/Inst for Special Learners		
EDUC 5703, School Personnel/Administration		
EDUC 5782, Supervision of Teaching		
EDUC 5753, Principles Public School Administration		
EDUC 5763, Public School Finance		
EDUC 5772, School and Public Relations		
EDUC 5783 Implement State/Federal Requirements		
EDUC 5500 Internship (last semester)		
Submit Action Research Project		

**STATEMENT OF INTENT**

I understand that completion of this additional coursework and requirements is for certification recommendation only and not for a second master's degree. \_\_\_\_\_ (Initial)

- I agree to abide by the regulations governing the graduate program as stated in the Graduate Catalog.

**CERTIFICATION ONLY PLAN APPROVED**

**SIGNATURES**

Student		Date: _____
Advisor		Date: _____
Director of Teacher Education		Date: _____
Graduate Studies, Associate Dean		Date: _____

# READING SPECIALIST

Students should consult with an NWOSU certification officer or the Oklahoma State Department of Education regarding possible prerequisites needed for specific endorsements and/or certification.

NWOSU offers coursework leading to the Certificate for the Reading Specialist for grades PK-12. The following criteria are to be met for university certification recommendation:

1. The candidate shall hold a master's degree from an accredited university.
2. The candidate shall hold and maintain a valid Oklahoma teaching certificate.
3. The candidate shall pass the Oklahoma certification exam for Reading Specialist.
4. The candidate shall complete EDUC 5010/Graduate Study Seminar and submit an action research project for review.
5. Upon completion of all requirements, candidates are to notify the Division of Education's Assistant Certification Officer for instructions for the online certification application for the Oklahoma State Department of Education
6. The approved program coursework, including a prerequisite of six hours of coursework, is required in the areas of reading methods and language arts methods or literature (children or adolescent):

Course Number	Course Title	Hours
EDUC 5283	Literacy Assessment	3
EDUC 5403	Advanced Course in Developmental Reading - Primary Level	3
EDUC 5413	Advanced Course in Developmental Reading - Intermediate/Secondary Levels	3
EDUC 5433	Diagnostic and Correction Techniques in Reading	3
EDUC 5453	Clinical Procedures in Reading	3
EDUC 5532	Practicum in Remediation of Learning Problems I RDG	2
EDUC 5542	Practicum in Remediation of Learning Problems II RDG	2
EDUC 5503	Curricular and Supervisory Problems in Reading	3
EDUC 5500	Practicum - Developmental Reading Instruction (Group Diagnostic Teaching)	2

**Note:** Certification-only students may take only one other course with practicum/internship. Certification-only students may take only one course after completion of the practicum/internship. Any exceptions to these policies must be approved by each student's graduate advisory committee chair.

**Note:** Instead of having a three-member graduate advisory committee, certificate-only students will have only one faculty member serve: the chair.

**NORTHWESTERN OKLAHOMA STATE UNIVERSITY  
CERTIFICATION ONLY PROGRAM**

**READING SPECIALIST**

Name: \_\_\_\_\_ Student ID #: \_\_\_\_\_

Address: \_\_\_\_\_

Phone (Home): \_\_\_\_\_ (Work): \_\_\_\_\_ Email: \_\_\_\_\_

**ATTACH the following:**

- |   | <b>Other Evidence</b> |
|---|-----------------------|
| 1. _____ Evidence of master's degree: (Transcript from issuing educational institution) | _____                 |
| 2. _____ Evidence of certification: (Copy of current teaching license)                  | _____                 |
| 3. _____ Evidence of passing certification tests: (Official Certification Test Results) | _____                 |

<b>READING SPECIALIST COURSEWORK</b>	<b>Sem/Year</b>	<b>COMMENTS:</b>
<b>Pre-requisite- Six (6) hours undergraduate reading courses</b>		
Examples: EDUC 3313 Children's Lit	_____	
EDUC 3413 Emergent Literacy	_____	
EDUC 4413 Diag/Corr Reading	_____	
<b>Content Courses</b>		
EDUC 5010, Graduate Seminar	_____	
EDUC 5403, Adv. Dev. Rdg-Primary	_____	
EDUC 5413 Adv. Dev. Rdg-Int/Sec	_____	
EDUC 5433, Diag/Corr Tech. of Rdg.	_____	
EDUC 5453, Clinical Proc. in Rdg.	_____	
EDUC 5532, Practicum-Lrng. Prob. I	_____	
EDUC 5542, Practicum-Lrng. Prob. II	_____	
EDUC 5500, Practicum- Dev. Rdg. Instr.	_____	
EDUC 5283, Literacy Assessment	_____	
EDUC 5503, Curr/Supv. Probs. in Rdg.	_____	
Submit Action Research Project	_____	

**STATEMENT OF INTENT**

I understand that completion of this additional coursework and requirements is for certification recommendation only, and not a second master's degree. \_\_\_\_\_ (Initial)

- I agree to abide by the regulations governing the graduate program as stated in the Graduate Catalog.

**CERTIFICATION ONLY PLAN APPROVED**

**SIGNATURES**

Student		Date: _____
Advisor		Date: _____
Director of Teacher Education		Date: _____
Graduate Studies, Associate Dean		Date: _____

## SCHOOL COUNSELING

Students should consult with an NWOSU certification officer or the Oklahoma State Department of Education regarding possible prerequisites needed for specific endorsements and/or certification.

NWOSU offers coursework leading to the Certificate for School Counseling PK-12. The following criteria are to be met for university certification recommendation:

1. The candidate shall hold a master's degree from an accredited university.
2. The candidate shall hold and maintain a valid Oklahoma teaching certificate.
3. The candidate shall pass the Oklahoma certification exam for School Counselor.
4. The candidate shall complete EDUC 5010/Graduate Study Seminar and submit an action research project for review.
5. Upon completion of all requirements, candidates are to notify the Division of Education's Assistant Certification Officer for instructions for the online certification application for the Oklahoma State Department of Education.
6. The approved program coursework: \_\_\_\_\_

Course Number	Course Title	Hours
EDUC 5812	Introduction to Guidance and Counseling	2
PSYC 5832	Career Education	2
PSYC 5872	Individual Counseling	2
PSYC 5812	Group Counseling	2
PSYC 5133	Assessment I: Achievement, Personality, and Cognitive Assessment	3
EDUC 5852	Developmental Guidance for School Counselors	2
PSYC 5253	Intervention Strategies for Counselors	3
PSYC 5803	Counseling Strategies and Techniques	3
PSYC 5183	Human Growth and Development	3
EDUC 5500	Practicum Counseling	2

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**Note:** Instead of having a three-member graduate advisory committee, certificate-only students will have only one faculty member serve: the chair.

**NORTHWESTERN OKLAHOMA STATE UNIVERSITY  
CERTIFICATION ONLY PROGRAM**

**SCHOOL COUNSELING**

Name: \_\_\_\_\_ Student ID #: \_\_\_\_\_

Address: \_\_\_\_\_

Phone (Home): \_\_\_\_\_ (Work): \_\_\_\_\_ Email: \_\_\_\_\_

**ATTACH the following:**

- |   | <b>Other Evidence</b> |
|---|-----------------------|
| 1. _____ Evidence of master's degree: (Transcript from issuing educational institution) | _____                 |
| 2. _____ Evidence of certification: (Copy of current teaching license)                  | _____                 |
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<b>SCHOOL COUNSELING COURSEWORK PLAN</b>	<b>Sem/Year</b>	
EDUC 5010, Graduate Seminar	_____	<b>COMMENTS:</b> _____ _____ _____ _____ _____ _____ _____ _____ _____ _____ _____ _____
EDUC 5812, Intro Guidance & Counseling	_____	
PSYC 5832, Career Education	_____	
PSYC 5872, Individual Counseling	_____	
PSYC 5812, Group Counseling	_____	
PSYC 5133, Assessment I	_____	
EDUC 5852, Dev/Guid for School Counselors	_____	
PSYC 5253, Intervention Strategies for Counselors	_____	
PSYC 5803, Counseling Strategies & Techniques	_____	
PSYC 5183, Human Growth and Development	_____	
EDUC 5500, Practicum-Counseling	_____	
Submit Action Research Project	_____	

**STATEMENT OF INTENT**

I understand that completion of this additional coursework and requirements is for certification recommendation only, and not a second master's degree. \_\_\_\_\_ (Initial)

- I agree to abide by the regulations governing the graduate program as stated in the Graduate Catalog.

**CERTIFICATION ONLY PLAN APPROVED**

**SIGNATURES**

Student		Date:	
Advisor		Date:	
Director of Teacher Education		Date:	
Graduate Studies, Associate Dean		Date:	