

**Northwestern Oklahoma State University**

**Community Service Program**

**Walkthrough of Intake and Admission Process**

On 04-17-19 Administrative Director Jeff McAlpin and Treatment Director Trent Spade conducted an investigative walkthrough of the intake and admission process of Northwestern's Community Service Program (NWCSP) at the Charles E. "Bill" Johnson Correctional Center in order to facilitate performance improvement. The intake and admissions process consists of the following:

- "Zero-Week" testing of clients. Zero-Week is the beginning of the admission process for the Community Service program and utilizes the Life-Purpose Questionnaire (LPQ), Texas Christian University's (TCU) Criminal Thinking Scale, and Oklahoma Department of Corrections (ODOC) Self-Rating Scale; all of which measure the client's risk for further risk behavior as shown from the scores of these evaluations.
- The formal admission into NWCSP now consists of the online version of the Addiction Severity Index (ASI), known as Behavioral Health Index-Multimedia Version (BHI-MV), which is a client self-administered comprehensive behavioral health assessment tool monitored by NWCSP staff.

The walkthrough was able to identify the following:

- The repetitiveness of the questions in order to determine truthfulness tends to become tedious to clients.
- Clients tend to report marijuana as their drug of choice and only drug used more often now. This is perhaps due to the medical legalization of this drug in Oklahoma.
- Clients tend to struggle with time frames of use when asked when first use of a substance had occurred.
- Some clients struggle with comprehension of certain areas within the questions such as medical, trauma, and relationship with parents. This can perhaps be attributed to the varying levels of education of clients, and on occasion language barriers.

Date 5-16-19

Signatures Jeff McAlpin, Trent Spade

Board Officer Signature/Title/Date Kay Decker, Prof Sociology  
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