

Northwestern Oklahoma State University

PROPOSAL FOR GRADUATE COURSE

FORM REVISED 7.14.2016

Return to: Graduate Studies
Fine Arts, Room 212
Northwestern Oklahoma State University
Alva, OK 73717

Department:
Course Number and Title:
Prerequisites:
 New Course Existing Course (Revision)

Instructor:
Credit Hours:

INSTRUCTIONS:

- * Add course information in the spaces provided above.
- * Attach proposed course syllabus.
- * Complete each numbered item below.
- * Each signature represents one step in the approval process; after approval by the Dean of Faculty, the proposal will be presented to the Graduate Committee for consideration.
- * Note: For items 1-3 below, please copy from the course syllabus. Use separate pages as necessary. Original signatures are required.

1. Course Description (from the course syllabus; upon approval, the course number will be assigned by the Executive Vice President's Administrative Assistant, and the course description will be added to the *Graduate Catalog*):
2. Course Objectives (from the course syllabus):
3. Course Requirements (from the course syllabus):
4. For a graduate course offered concurrently with an undergraduate course, please attach the undergraduate syllabus; the graduate syllabus should clearly identify work required of graduate students "over and above" that required of undergraduate students in the concurrent course.

Approved (please sign and date):

Instructor _____ Date _____

Department/Division Chair _____ Date _____

Dean of Faculty _____ Date _____

Associate Dean of Graduate Studies _____ Date _____